

## Project time line – Appendix 10

Task - description	Lead officer	With support from	Start date	End date
Staff communication of proposal	Joan Davis	Chris Harling / Jane Margetts	12.01.11	28.01.11
Parish Councils / Local councillors consulted	Niki Lewis	Joan Davis	13.01.11	30.06.11
R.F.I.D. Investment sought – Cabinet meeting	Niki Lewis	Joan Davis / John Salen	25.01.11	07.02.11
Public communication of proposals, with response opportunities	Niki Lewis	Joan Davis	26.01.11	28.02.11
Councillors briefing sessions	Niki Lewis	Joan Davis / John Salen	27.01.11	31.01.11
Volunteer co-ordinator appointed	Joan Davis	Rebecca Bolton	01.02.11	01.02.11
Area Boards consulted	Niki Lewis	Joan Davis / Chris Moore / John Salen	01.02.11	30.06.11
Approval by Capital assets committee	Niki Lewis	Joan Davis / John Salen	07.02.11	07.02.11
Procurement of RFID equipment	Nick Goddard	I.C.T.	08.02.11	30.06.11
Staff consultations	Joan Davis	Chris Harling	28.02.11	28.05.11
Volunteers recruited	Joan Davis	Rebecca Bolton / G.R.O.W.	01.04.11	30.06.11
Installation of RFID units / system	Nick Goddard	ICI / Procurement	30.06.11	01.09.11
Volunteer training program	Rebecca Bolton	G.R.O.W. (V.C.S.)	01.07.11	31.08.11
Core hours implemented	Joan Davis	Chris Harling	01.09.11	01.09.11